



STORCHEN
ZÜRICH
BY THE LIVING CIRCLE

Your Event

Factsheet



Capacities

Maximum number of guests according to seating arrangement

Room	Area in SQM	Apero	Round Table	Oval Table	Theater
Limmatsaal	40	30	24	20	25
Salon Littéraire	46	40	32	20	30
Limmatsaal & Salon Littéraire	86	80	56	36	-
Werdmüllerzimmer	22	20	8	-	-
Arkaden	-	20	-	-	-
The NEST Rooftop	-	60	-	-	-
Restaurant La Rôtisserie	150	200	100	12	-
Terrace La Rôtisserie	-	100	-	12	-





Setup Costs & Minimum Consumption

Minimum consumption in CHF per period

Room	Setup costs	Up to 2 hours (¼ Tag)	Up to 5 hours (½ Tag)	Up to 10 hours (1 Tag)
Limmatsaal	300	800	1'500	2'500
Salon Littéraire	400	1'000	1'800	2'500
Limmatsaal & Salon Littéraire	600	1'800	3'000	5'000
Werdmüllerzimmer	200	400	600	850

Room	Minimum Consumption
Arkaden (maximum 2 hours)	CHF 50 per person
THE NEST exclusiv	CHF 7'500 for up to 3 hours CHF 1'500 for each additional hour
THE NEST Lounge (maximum 20 people for 2 hour)	CHF 1'000
Restaurant La Rôtisserie	Lunchtime (12:00 a.m. to 4:00 p.m.), including set-up and dismantling: CHF 15'000 Evening (6:00 p.m. to midnight), including set-up and dismantling: CHF 20'000

Setup

Included in the rental or minimum consumption are the setup (tables and chairs) of the booked room based on the reported number of persons, taking into account the capacities and the cleaning and provision of the room and ensuring an appropriate room atmosphere.

Technical Equipment

TV screen 55 inch (Limmtsaal, Salon Littéraire, Werdmüllerzimmer)	CHF 150
Laptop	CHF 100
Clicker	CHF 20
Flipchart	CHF 30
Pin board	CHF 30
Presenter's case	CHF 20
Hand microphone	CHF 150
Video conference (OWL meeting)	CHF 350 flat rate

Food & Beverage

A selection of appetizers, menus, breakfast and coffee breaks, as well as beverages, has been compiled separately for you. Our event team will be happy to assist you with your selection.

In our restaurant and banquet spaces, parties of up to 8 guests are welcome to select their meals individually from the restaurant menu upon arrival.

For parties of 9 guests or more, a pre-arranged set menu is required to ensure consistent quality and smooth service. Any allergies or special dietary requirements will of course be accommodated, and the menu will be adjusted accordingly.



General Informations

ADMINISTRATIVE SERVICES

We are happy to organize the event together with you. All administrative work within the scope of the events is included in the service. Additional work such as drawing up a table plan, writing name cards, etc. will be invoiced separately according to time and effort.

OBLIGATION TO PROVIDE INFORMATION

The organizer shall communicate transparently with the hotel regarding the subject matter, content and form of the event, in particular with regard to ethical, political and religious events.

NUMBER OF PEOPLE

The defined number of persons must be communicated at least 72 hours before the start of the event. This number serves as the basis for billing. If the actual number of persons is lower, the confirmed number of persons shall be used as the basis for billing. If the number of persons is higher, the actual number of persons attending the event shall apply. In order to guarantee a smooth process, it is essential to communicate the number of persons until shortly before the event.

Should the number of persons originally registered be reduced by more than 10%, the Storchen Zürich reserves the right to invoice the difference to the number of persons stated 72 hours before the start of the event.

RESERVED TIMES

In order to plan the event well in terms of time, exact times must be specified when making the reservation. The duration of the reservation is obligatory, and the organizer must plan set-up and dismantling times and inform the hotel when making the reservation.

ROOM USE | ROOM CHANGE | RENT

The hotel may make changes to the rooms, provided the new rooms meet the requirements and interests of the organizer and the organizer's consent. In principle, rooms can be occupied regularly until midnight. Further occupancy is subject to a surcharge and requires permission from the relevant authorities. Rentals and minimum consumptions are based on the rates in the event documentation. Specified minimum numbers of persons are binding.





General Informations

BRINGING IN FOOD AND BEVERAGES

All food and beverages must be provided by the hotel.

In exceptional cases (e.g. national specialties), the hotel may grant permission for external items, subject to an applicable service charge.

MENU

For quality reasons, a pre-ordered standard menu is offered for groups. We try to accommodate special requests as much as possible. Please communicate to us any allergies, intolerances and eating habits two weeks in advance. The menu price will then be calculated according to the food costs.

MENU CARD

We are happy to print individual menu cards for your event with the desired title and/or logo. A fee of CHF 5 per menu card will be charged for this service.

TABLE PLAN | NAME CARDS

Upon request, we can print the seating plan and guest list for you. For the table arrangement and table labeling, we charge CHF 10 per table. Name cards can be created for an additional CHF 2 each. The desired table arrangement and the names of the guests must be sent to us no later than 72 hours before the event.

FLOWERS | DECORATION

In general, our event spaces are not decorated. We would be happy to order arrangements and floral decorations for you from our florist. These will be designed according to your preferences, wishes, and budget.

DELIVERIES | SHIPPING OF MATERIAL

Deliveries of materials for the event must be registered and delivered to the hotel as close to the event date as possible. If materials are to be shipped to the organizer before or after the event, shipping costs will be charged.

General Informations

MUSIC & ENTERTAINMENT

Live music is generally permitted at events; however, it must be kept at an appropriate volume and may take place only until 10.00 p.m., out of consideration for hotel guests. All program details, including any musical entertainment, must be communicated to the Event Team in advance, no later than 14 days prior to the event date. Storchen Zürich reserves the right to restrict or decline specific entertainment elements should there be justified concerns that other guests may be disturbed. The Event Team will be pleased to advise on the available options.

EMPLOYEES

Staff required for the scope of the event shall be provided by the hotel at no extra charge. In principle, however, auxiliary staff required in connection with the setting up and transport of technical equipment, decorations or other items shall not be available free of charge. To enable us to plan the staffing requirements, please let us know as early as possible if such support staff are required. Additional services for employees will be charged.

Hourly rate per employee: CHF 55

Hourly rate per management staff: CHF 80

EXTENSION

Our event spaces are generally available until midnight. Should you wish to extend the usage beyond this, a night surcharge of CHF 350 per room per hour applies. Please notify us of any extension requests at least 14 days before your event.

PARKING SPACES

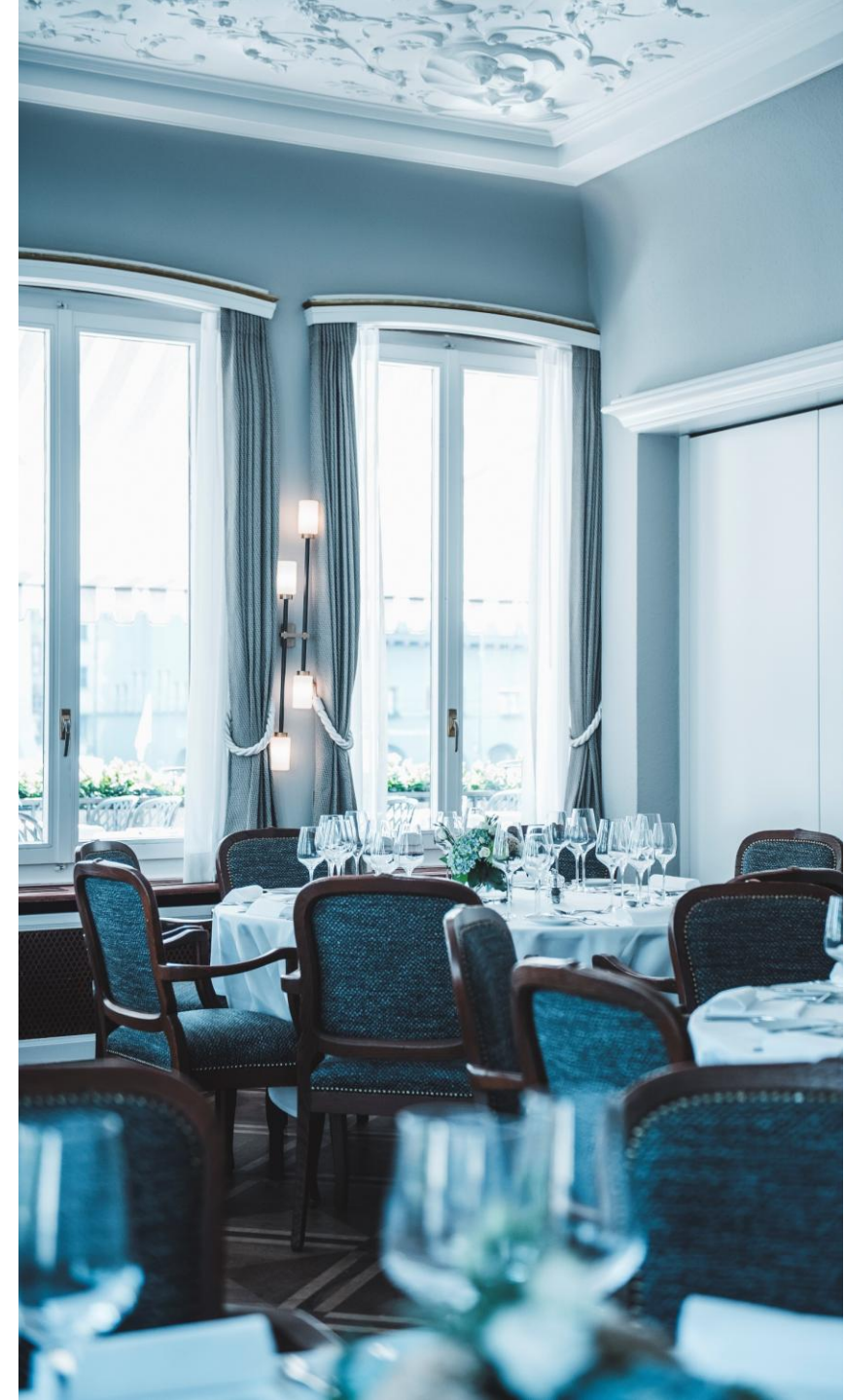
The hotel does not have its own parking facilities. For event attendees, we recommend the nearby parking garages and public parking spaces.

GENERAL TERMS AND CONDITIONS

The General Terms and Conditions are an integral part of the contract, and these are sent with every offer and contract as a separate document.

PRICES

All prices include service and statutory VAT. Prices are subject to change without notice.



CONTACT

STORCHEN ZÜRICH
WEINPLATZ 2
8001 ZÜRICH

EVENTS@STORCHEN.CH