

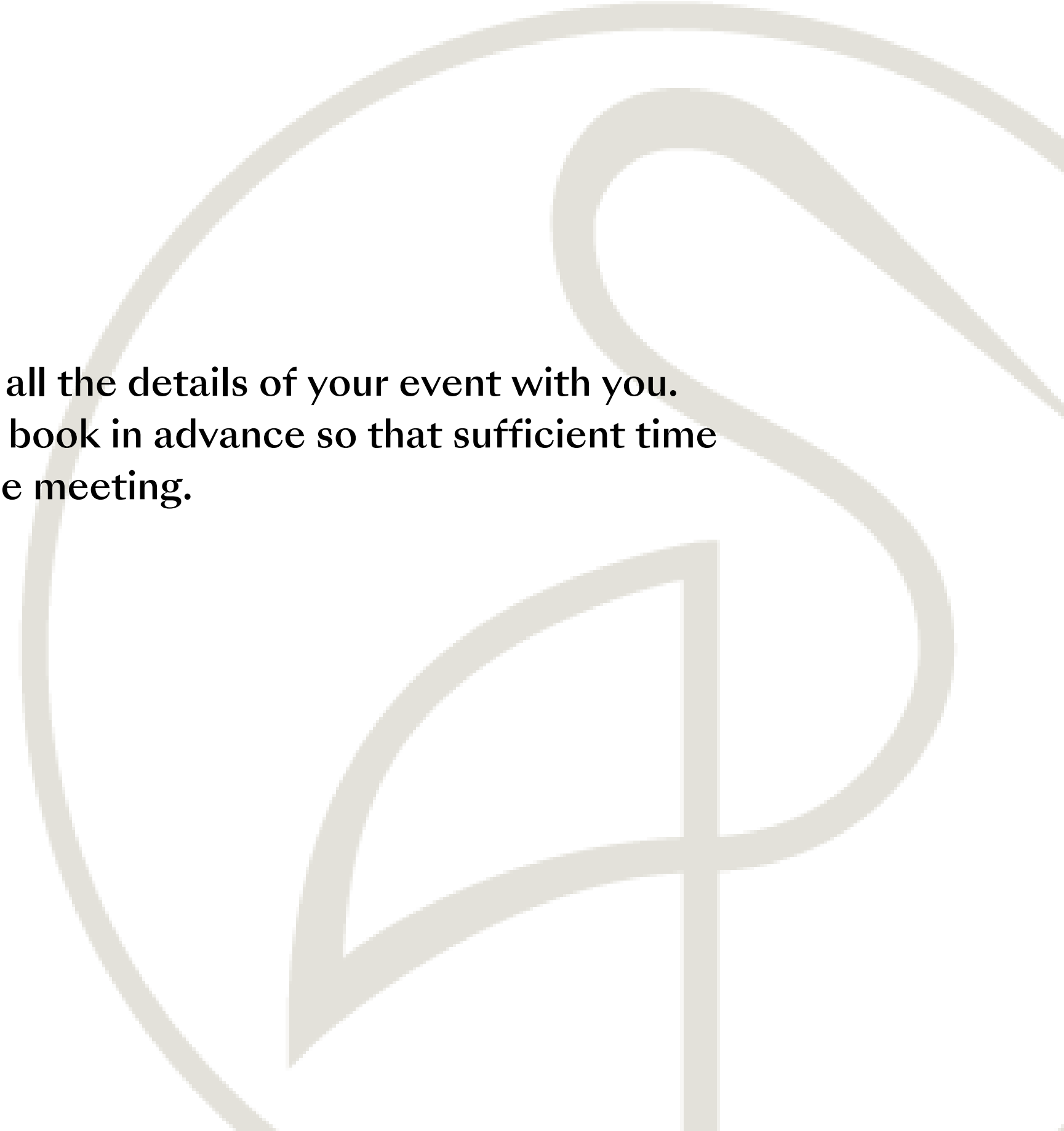


STORCHEN
ZÜRICH
BY THE LIVING CIRCLE

YOUR EVENT AT THE

STORCHEN ZÜRICH

FACTSHEET



The Storch Event Team will be happy to discuss all the details of your event with you. For site inspection at the hotel, we kindly ask you to book in advance so that sufficient time can be scheduled for the meeting.



CAPACITIES

Maximum number of persons

ROOM	AREA IN SQM	Maximum number of persons			
		APERERO	ROUND TABLE	OVAL / BLOCK TABLE	THEATRE
Limmatsaal	40	40	24	20	30
Salon Littéraire	46	50	32	20	35
Limmatsaal und Salon Littéraire	86	100	56	36	-
Werdmüllerzimmer	22	20	8	-	-
Boardroom	30	25	-	12	-
Arkaden	-	25	-	-	-
THE NEST Rooftop	-	60	-	-	-
Restaurant La Rôtisserie	150	150*	100*	10	-
Terrasse La Rôtisserie	-	100	-	10	-

*Exclusive booking

ROOM RENTS & MINIMUM CONSUMPTION

Minimum consumption in CHF per period

ROOM	basic rent	up to 2 hours (1/4 day)	up to 5 hours (1/2 day)	up to 10 hours (1/1 day)
Limmatsaal	300	800	1'000	1'500
Salon Littéraire	350	1'050	1'300	1'800
Limmatsaal & Salon Littéraire	600	1'500	2'000	3'000
Werdmüllerzimmer	200	400	600	850
Boardroom	250	600	800	1'050

ROOM	MINIMUM CONSUMPTION IN CHF
Arkaden	Up to 15 persons: 200 rent, 500 minimum consumption (max 1 hour) Up to 25 persons: 200 rent, 800 minimum consumption (max 1 hour)
THE NEST Rooftop	Up to 60 persons: 600 rent per hour and 2'000 minimum consumption per hour (Only exclusive bookings possible with a booking duration of at least 3 hours applies) Lounge reservation for aperitifs for up to 20 people: 500 rental and 1'000 minimum consumption (maximum 1 hour) Only in conjunction with a subsequent lunch or dinner in one of our hotels.
Restaurant La Rôtisserie	Exclusive booking: no rent, 17'500 minimum consumption





SETUP

Included in the rental or minimum consumption are the setup (tables and chairs) of the booked room based on the reported number of persons, taking into account the capacities and the cleaning and provision of the room and ensuring an appropriate room atmosphere.

TECHNICS

TV screen 65 inch	CHF 180
Laptop	CHF 100
Clicker	CHF 20
Flipchart	CHF 30
Pin board	CHF 30
Presenter's case	CHF 20
Hand microphone	CHF 150
Video conference (OWL meeting)	flat rate CHF 650

CATERING

We have put together a selection of appetisers, menus, breakfast and coffee breaks as well as drinks separately for you. The Event Team will be happy to advise you.

In our restaurants, we offer a choice of meals on site for up to a maximum of 8 people. For quality reasons, a uniform menu must be ordered in advance for all guests with 9 or more people.

GENERAL INFORMATION

ADMINISTRATIVE SERVICES

We are happy to organise the event together with you. All administrative work within the scope of the events is included in the service.

Additional work such as drawing up a table plan, writing name cards, etc. will be invoiced separately according to time and effort.

OBLIGATION TO PROVIDE INFORMATION

The organiser shall communicate transparently with the hotel regarding the subject matter, content and form of the event, in particular with regard to ethical, political and religious events.

NUMBER OF PEOPLE

We require the defined number of persons up to 48 hours before the start of the event. This number is the basis for billing. If the actual number of persons is lower, the confirmed number of persons shall be used as the basis for billing. If the number of persons is higher, the actual number of persons at the event shall apply. In order to guarantee a smooth process, it is essential to communicate the number of persons until shortly before the event.

RESERVED TIMES

In order to plan the event well in terms of time, exact times must be specified when making the reservation. The duration of the reservation is obligatory and the organiser must plan set-up and dismantling times and inform the hotel when making the reservation.

ROOM USE | ROOM CHANGE | RENT

The hotel may make changes to the rooms, provided the new rooms meet the requirements and interests of the organiser and the organiser's consent. In principle, rooms can be occupied regularly until midnight. Further occupancy is subject to a surcharge and requires permission from the relevant authorities. Rentals and minimum consumptions are based on the rates in the event documentation.

BRINGING CATERING

Food and drinks are to be purchased from the hotel. In special cases (national specialities, etc.) the hotel may grant exceptions with a corresponding service surcharge.

MENU | MENU CARDS

For quality reasons, a pre-ordered standard menu is offered for reservations in one of our rooms. You will receive our current menu suggestions with the individual offer. You are welcome to exchange and supplement menus and courses with each other. Special requests are also accepted by the event team. The menu price is then calculated according to expenditure and cost of goods.

Included in the menu price is an individual menu card, which will be prepared by the hotel.

TABLE PLAN | NAME CARDS

On request, we can print the table plan and the guest list for you. We charge CHF 10 per table for the table order and the labelling of the tables. We will prepare name cards for you at an additional charge of CHF 2 per piece.



GENERAL INFORMATION

FLOWERS | DECORATION

Generally, our event rooms are not decorated. We will be happy to order arrangements for you from our external florist. These will be designed according to your ideas, wishes and price specifications.

DELIVERIES / SHIPPING OF MATERIAL

Deliveries of material for the event must be registered and delivered to the hotel as soon as possible. If material is to be sent to the organiser before or after the event, the shipping costs will be invoiced.

MUSIC

Please note that we accept live music for your event, but only at a reasonable volume out of consideration for our hotel guests. The event team will be happy to advise you about the possibilities.

EMPLOYEES

Staff required for the scope of the event shall be provided by the hotel at no extra charge. In principle, however, auxiliary staff required in connection with the setting up and transport of technical equipment, decorations or other items shall not be available free of charge.

If the personnel requirements increase, additional services for staff will be charged. Technical assistance and sommeliers for wine tastings are always charged.

Hourly rate per employee: CHF 45

Hourly rate per manager: CHF 80

EXTENSION

In principle, rooms can be occupied regularly until midnight. Further occupancy will be charged with a night surcharge per room and hour. The extension must be notified at least 14 days before the event.

PARKING SPACES

The hotel does not have its own parking spaces. For participants of the event we recommend the nearby multi-storey car parks and public car parks.

GENERAL TERMS AND CONDITIONS

The General Terms and Conditions are an integral part of the contract and these are sent with every offer and contract as a separate document.

PRICES

All prices include service and statutory VAT. Prices are subject to change without notice.





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WEINPLATZ 2
8001 ZÜRICH
EVENT@STORCHEN.CH
+41 44 227 26 31